



OTOLARYNGOLOGY – HEAD & NECK SURGERY
FACIAL PLASTIC & RECONSTRUCTIVE SURGERY

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AUTHORIZATION TO RELEASE MEDICAL RECORDS

Patient Name: _____ Date of Birth: _____

Street Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Information to be RELEASED TO

Name of Recipient: _____ Email: _____

Street Address: _____ City: _____

State: _____ Zip: _____ Phone: _____ Fax: _____

Please release the information by:

☐ Paper (fee applies) ☐ Fax ☐ Email

Information to be RELEASED BY HEAD & NECK SURGERY OF KANSAS CITY

- ☐ Clinical Note(s): ALL or Specify Dates: _____
- ☐ Audiograms: ALL or Specify Dates: _____
- ☐ CT Reports in office: ALL or Specify Dates: _____
- ☐ Other/Specify: ALL or Specify Dates: _____

I authorize the release of medical records to myself or my legal guardian.

Patient/Legal Guardian Signature: _____

Please allow **5–7 business days** for record delivery. **Copying** charges may apply;

Secure email and fax delivery are provided at no cost.

Completed forms may be returned: **1. In person** **2. By email at front.hnsc@gmail.com** **3. By fax at 913-599-2992**

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